



AITKIN COUNTY BOARD OF COMMISSIONERS

August 8, 2023

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 8:59 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
Jeff Schmitt	Administrative Assistant	Present

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda, as amended.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Bret Sample
SECONDER:	Commissioner Travis Leiviska Remove consent item 2R.

1.D Citizens Public Comment - None

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Travis Leiviska
SECONDER:	Commissioner Laurie Westerlund

A) Correspondence File-

July 26, 2023 - August 8, 2023

B) Approve County Board Minutes-

July 25, 2023

C) Approve Electronic Funds Transfers

Total	\$1,144,951.79
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D) Approve Commissioner's Vouchers

General	\$345,441.15	HHS	\$13,933.73	Trust	\$31,386.96	LLCC	\$7,689.92
Reserves	\$7,408.75	Debt Srve	\$145,507.51	Forest D.	\$1,809.81	Parks	\$10,596.12
R&B	\$481,667.56	State	\$6,719.50	AC Collb.	\$39,477.00	Total	\$1,091,638.01

E) Approve Manual Warrants/Voids/Corrections-

ELAN 7-6-2023

General	\$2,238.65	LLCC	\$1,438.29	HHS	\$83.32		
Trust	(\$57.55)	Parks	\$1,753.10			Total	\$5,455.81

F) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 7-20-2023

General	\$342.35						
State	\$22,989.17					Total	\$23,331.52

G) Approve Auditor Vouchers-

Auditor Warrants 7-21-2023

General	\$449.47						
R&B	\$111,772.25					Total	\$112,221.72

H) Approve Auditor Vouchers-

R&B Contracts 7-28-2023

R&B	\$626,553.67						
						Total	\$626,553.67

I) Approve Manual Warrants/Voids/Corrections-

ELAN 7-20-2023

General	\$822.69	LLCC	\$958.99	Opioid St	\$16.03		
Trust	\$3,059.17	HHS	\$200.14	R&B	\$56.79	Total	\$5,113.81

J) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 7-31-2023

General	\$4,357.27						
Tax&Pnlty	\$322.49					Total	\$4,679.76

K) Approve Commissioner's Vouchers

Commissioner Warrants 8-4-2023

General	\$271,444.04	HHS	\$6,474.97	Townships/Cities/ARDC/Ambulan	\$245.00		
Reserves	\$3,127.96	Trust	\$19,305.23	LLCC	\$4,615.30	Covid R. F.	\$58,662.70
R&B	\$74,437.96	Forest D.	\$495.11	Parks	\$57,151.47	Total	\$495,959.74

L) Adopt Resolution-

SAR Donation - Disabled American Veterans

M) Adopt Resolution-

STS Donation - Gary & Carol Isaacson

N) Adopt Resolution-

Approve Permit LG220 - Ruffed Grouse Society

O) Adopt Resolution-

Approve Permit LG230 - Minnewawa S. Club 2024

P) Adopt Resolution-

Donation - Ruffed Grouse Society

Q) Approve-

Appraisal of parcels - Land Exchange

R) Approve-

Fire Protection Contract with City of Palisade

S) Approve Manual Warrants/Voids/Corrections-

2023 Estimated MN Care Tax, HHS

HHS	\$162.59					Total	\$162.59
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Regular Agenda

3A Mark Jeffers – Economic Development Coordinator

Motion to:

Approve Business Development & Recreation Grant: Award Funding

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Travis Leiviska

3B Mark Jeffers – Economic Development Coordinator

Motion to:

Approve Revitalization Grant: Award Funding

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Bret Sample
SECONDER:	Commissioner Travis Leiviska

4A Jim Bright – Facilities Coordinator

Motion to:

Approve ARI Proposal

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Michael Kearney
SECONDER:	Commissioner Laurie Westerlund

5A Andrew Carlstrom – Environmental Services Director

Motion to:

Approve Gloria Final Plat

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Travis Leiviska
SECONDER:	Commissioner Bret Sample Commissioner Westerlund abstains.

5B Andrew Carlstrom – Environmental Services Director

Motion to:

Approve Monse Estates Final Plat

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Bret Sample

5C Andrew Carlstrom – Environmental Services Director

Motion to:

Approve Wealthwood RV Resort Environmental Assessment Worksheet (EAW)

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Travis Leiviska

6A Dennis Thompson – Land Commissioner

Motion to:

Adopt Resolution - Accept Donation - Donald H. Nelson Trust

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Bret Sample
SECONDER:	Commissioner Laurie Westerlund

6B Dennis Thompson – Land Commissioner

Informational Only

Discussion Only - 2024 Proposed Land Department Budget

RESULT:	INFORMATIONAL ONLY
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7A Sarah Pratt – Health & Human Services Director

Informational Only

Discussion Only - Presentation of Draft 2024 H&HS Budget

RESULT:	INFORMATIONAL ONLY
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8A Jessica Seibert – County Administrator

Motion to:

Approve Aitkin County Opioid Settlement Subcommittee Appointment

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Michael Kearney
SECONDER:	Commissioner Travis Leiviska

8B Jessica Seibert – County Administrator

Informational Only

Discussion Only - Introduction to new ACHS Administrator - Richard Peterson

RESULT: INFORMATIONAL ONLY

8C Jessica Seibert – County Administrator

Informational Only

Discussion Only - 2024 Draft General Government Budget Presentation

RESULT: INFORMATIONAL ONLY

8D Jessica Seibert – County Administrator

Informational Only

Administrator Updates

FEMA Calls, Commissioner budget meetings, HHS budget meeting, Budget Committee meeting, meeting with Metro State Representative (Grad Program), Regional MACA meeting, Economic Development meeting, Bill Brendel Revitalization Initiative Kickoff

9A Board of Commissioners

Informational Only

Committee Reports

Budget meetings, CARE meeting, meeting with Senator Farnsworth Office & Sarah Cron of MLEC, Mississippi Grand Rapids 1W1P, AMC Conference, Extension, Economic Development, Budget Committee, HHS Advisory Board, AIS, Aitkin Airport

Motion to Adjourn

Motion made at 10:54 a.m.

MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Travis Leiviska
Next Meeting: Tuesday, August 22, 2023

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

Jessica Seibert
County Administrator